

What do we know?	Who knows this?	What do we need to know?	Who wants to know this?	Who knows this?
Make Charts; freezing panes	Marsha	Tricks on importing data	Dave G.; Linda	Jenny, Bruce, Kelly
Basic data manipulation – moving columns of data,	Dave B.	designing and creating spreadsheets without programming	Joe	Jenny (pharmacology) Gretchen (genetics and
Obscure formulas – dropping lowest two exam scores; Filling a pattern of numbers versus creating a formula (i.e. column of 1, 4, 7, 10...without a Sorting data; histogram add-in; Absolute references; Naming cells (i.e. alpha vs A2)	Jeff	colors, images		Jenny
Transpose data from rows to columns & vice-versa; Calculating means and standard deviations; charts and	Justin	why using scroll bars?	Marsha	Jenny
Error bars and histograms (a little hacking involved)	Colleen			
Changing colors in graphs	Karen			
Collecting data, basic formulas, importing data into SPSS for	Gigi			
Transposing, trend lines, equation on graph; delimit; Sorting data to keep it together	Ileana			
Financial reports – year long budgets, equations	Rudy			
Hidden data, hiding rows,	Sofya			
Pivot tables, fractional math (displaying fractions)	Steve			
Graphing, data transformation	Joe			
Intermediate between web-based data and programs like ArcGIS and SPSS; Paste special; Conditional formulas (if the grade is <90%, not A)	Bruce			
Organizing and analyzing data; filtering, sorting, creating	Kelly			

Scaffolding in statistics; t-tests, analysis toolpack for PC, statsplus for mac – use for intuitive feel of stats before going to SPSS, Minitab, etc.	Joyce			
Organizing and creating graphs	Karen			
Graphs to tables, regression lines/trend lines; basic data analysis – means, standard deviation; using tables to do formulas step by step vs using canned routines	Linda			
Generating calculations – false discovery rates	Nathan			
Solver function (nonlinear regression); Concatenation (putting data together vs taking it apart); teaching multi-step analyses	Jenny			